

1300 – 1530 MONDAY – THURSDAY

Web site: <http://www.kaiserslautern.army.mil/Directorates/DHR/passports.html>

Email: dlusagkaiserslauternpassport@eur.army.mil or CIV: 06314118892/DSN: 483-8892

MIL NO FEE FOR ADULT DEPENDENT

1. APPLICANT MUST BE PRESENT

2. PASSPORT APPLICATION (<https://pptform2.state.GOV/>)

Check box, click submit, Click Apply Online this will take you through the passport wizard. At the end it will have a review screen and then a \$ amount click submit. This will take you to a screen 1-4 at the bottom it will say create form. Check the box and click CREATE FORM this will open a 6 page PDF file

WHEN DONE YOU WILL HAVE A 2D BARCODE IN UPPER LEFT
AND OUR MAILING ADDRESS

USAG KAISERSLAUTERN ATTNPASSPORT OFFICE

UNIT 23152 APO AE 09227

IN CARE OF KAISERSLAUTERN

3. CURRENT PASSPORT

4. ID CARD OF APPLICANT

5. TWO IDENTICAL PASSPORT PICTURES 2X2 INCH

6. ORDERS /ORB/ ERB OF SERVICE MEMBER (sponsor)